

Please fill and return this form to contact@french-office.com
You can also send it by post.

1- Your Activity

Full Contact	Entity
Family Name of the company representative:	Company Name :
First Name :	Country and VAT number :
Local and Mobile Phone :	Juridical Form :
Full Address :	Website :
E-mail :	Date of the company incorporation :

Your Products	Order & Forecasts
Origin of your suppliers: (CEE or outside CEE)	Quantity of orders to ship every month :
Specific Products : Fragile <input type="radio"/> Dangerous <input type="radio"/> Subject to legislation <input type="radio"/>	Quantity of SKU to ship every month :
Minimum / medium / maximum size of products (cm – LxLxH) :	Customers Return in % :
Minimum / medium / maximum weight of the products (kg) :	Average value of the order in € :

2- Your Logistic Need


Here are the services we can do. Which is the one that suits your needs ?

Order Fulfillment	Dispatching	Dropshipping
We store your references (SKU). We receive your customer orders by API, by e-mail or manually. We prepare orders one by one from the dedicated picking stock in our warehouse. We edit the shipping labels and ship your products.	We receive a box containing several orders already prepared by you. We open this box at reception, we take out packages (or envelopes) and put them in shipping preparation. There is no storage or not a lot. We can edit the shipping labels (except if already done) and ship your parcels.	We receive parcels from your suppliers. We store them separately in your account and you ask us to reshipe them for you. When we ship, we can repackage and add your invoice.



Logistic Services :

Tick **just one** of the performance and fill the corresponding informations fields.

<input type="checkbox"/> Order Fulfillment	<input type="checkbox"/> Dispatching	<input type="checkbox"/> Dropshipping
Reception Reception frequency :	Reception frequency of « containers » :	Reception frequency :
Quantity per arrival (SKU) :	Quantity of parcels in each container :	Quantity per month :
Storage Quantity of references to store :	How many packages do we need to keep in stock ?	Stock required :
Size of the stock (total qty and number of pallets and boxes) :	Packages or envelopes are with pre-paid shipping labels (or stamps) ? <input type="checkbox"/> Yes <input type="checkbox"/> No	Should we remove or add documents? <input type="checkbox"/> Yes <input type="checkbox"/> No
Packing of your items : Cardboard-based <input type="checkbox"/> In plastic bag <input type="checkbox"/> In bulk or without packaging <input type="checkbox"/>	Packing:	Do you need parcels consolidation ? <input type="checkbox"/> Yes with Cardboard <input type="checkbox"/> No
You have different sizes ? Colors ?	Forecast of shipments/month :	
Is every reference have a GENCODE ? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Orders Preparation Monthly forecast of customers orders:	<h3>3- Delivery and Customers</h3>	
Your customers place their orders : <input type="checkbox"/> Online. <input type="checkbox"/> On Quotation.	Current delivery process How are your products currently distributed ? The current drawbacks :	Expected delivery Your preferred carrier : Lettre Max <input type="radio"/> Colissimo <input type="radio"/> Chronopost <input type="radio"/> Other _____
What's your order management software ?	Customers Typology Type : BtoC <input type="radio"/> BtoB <input type="radio"/> Other _____	Delivery Time expected :
Requested services for packing : <input type="checkbox"/> Packing and Repackaging <input type="checkbox"/> Add Invoices <input type="checkbox"/> Add the delivery note Other _____	Target Audience : National <input type="radio"/> European <input type="radio"/> International <input type="radio"/>	Delivery mode : <input type="checkbox"/> With signature <input type="checkbox"/> Without signature With tracking ?
		Shipping insurance requested :